The 13 CACoP principles

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Code Administrators shall be critical friends

Documentation published by Code Administrators shall be in clear English;

Information will be promptly and publicly available to users;

The Code Administration Code of Practice will be reviewed periodically and subject to amendment by users;

Code Administrators shall support processes which enable users to access a 'pre-Modification' process to discuss and develop Modifications;

A proposer of a Modification will retain ownership of the detail of their solution;

Code Administrators will facilitate alternative solutions to issues being developed to the same degree as an original solution;

Estimates of implementation costs to central systems will be produced and consulted upon prior to a Modification being recommended for approval;

Legal text will be produced and consulted upon prior to a Modification being recommended for approval;

Modifications will be consulted upon and easily accessible to users, who will be given reasonable time to respond;

There will be flexibility for implementation, to allow proportionate delivery times and realisation of benefits;

The Code Administrator will annually report on Key Performance Indicators; and

Code Administrators will ensure cross Code coordination to progress changes efficiently where modifications impact multiple Codes.