Retrieving your BSUoS BPA and BCR reports from National Grid via SFTP







15th June 2018 Nick Everitt

Overview

- National Grid manage the BSUoS charging function.
- BSUoS invoices and backing sheets are sent out to participants via email.
- BPA and BCR reports are available via Secure FTP.
- If you need to change your email address that receives BSUoS invoices or have any other BSUoS related queries please contact the team using the details below.

Email: BSUoS.Queries@nationalgrid.com

- Web: <u>www.nationalgrid.com/bsuos</u>
- Tel: +44 (0)1926 654 613

How Do I Connect

- You will need a Client Application with SFTP functionality to access our server.
 - Typical application options include (but not limited to):
 FileZilla
 WINSCP
 CoreFTP

We will send you your credentials (Username and Password) once you have confirmed your BSC Party ID and contact details with us.

BSUoS.Queries@nationalgrid.com

Server Details

- The SFTP server was moved to a new address in May 2018 so please check the details below if you are having any issues connecting to this service.
- Please use the DNS address below within your SFTP client, the IP address is provided for firewall purposes only.

SFTP Address: sharedservicesftp.natgrid.co.uk

(for firewall purposes) 62

62.189.190.7

Step by Step Procedure

Open your SFTP client application:



Step by Step Procedure

Following screen will open (may vary from application to application)

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<u>File Edit View Transfer Server Bookmarks</u>	Help			
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27 files and 8 directories. Total size: 6,351 bytes	Not connected.			
			🕮 Queue: empty	

Step by Step Procedure

File >> Site Manager to edit your new credentials

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Step by Step Procedure

Select the Protocol as <u>SFTP</u>

🔁 FileZilla		
File Edit View Transfer Server B	ookmarks Help	
Site Manager		
Select Entry: My Sites APB COBRA DPB DRB DRB DX1 DX6 DX7 External Customer PPB QPB QPB QR0 QR0 QRB QX1 SharedArea New Eolder New Bookmark Rename Delete Copy Connect	General Advanced Transfer Settings Charset Host: Post: Protocol: SFTP - SSH File Transfer Protocol FTP - File Transfer Protocol User: Password: Account: Comments: OK Cancel ted to any server	ckconnect
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Step by Step Procedure

- Enter the hostname: sharedservicesftp.natgrid.co.uk
- Username & Password
- Click on connect
- Reminder. We will only issue your Username & Password upon receipt of confirmation of your contact details and BSC party ID.

	General Ad	vanced Transfer Settings	Charset
APB COBRA DPB DRB	Host: Protocol:	SFTP - SSH File Transfer P	Port:
DX6 DX7 External Customer PPB QPB QPB QR0 QR0 QRB QX1 SharedArea	Logon Type: User: Password: Account: Comments:	Normal XXXXXXXXXXXX •••••	
New Site New Folder			~
Delete Copy			~

Step by Step Procedure

You might get a warning when connecting for the first time, click on OK

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File Edit View	Transfer Server Boolmarks H	eip			
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27 files and 8 direct	tories. Total size: 6,351 bytes	lot connected.			
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Step by Step Procedure

You should now be connected to your secure folder. In this folder you will find your BPA and BCR reports in the following formats:

.PRT.CSV

■ .PDF

■ .DAT

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File Edit View Tr	ransfer Server Bookm	arks Help					
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Keeping In Touch

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