# OPERATING CODE NO. 8 APPENDIX 2

## (OC8B)

**SAFETY CO-ORDINATION IN RESPECT OF THE SCOTTISH TRANSMISSION SYSTEMS OR THE SYSTEMS OF SCOTTISH USERS**

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INTRODUCTION

OC8B.1 OC8B specifies the standard procedures to be used by NGET, the Relevant Scottish Transmission Licensees and Scottish Users for the co-ordination, establishment and maintenance of necessary Safety Precautions when work is to be carried out or near or the Scottish Transmission System or the System of a Scottish User and when there is a need for Safety Precautions on HV Apparatus on the other’s System for this work to be carried out safely. OC8B applies to Relevant Scottish Transmission Licensees and Scottish Users. Where work is to be carried out on or near equipment on an E&W Transmission System or the Systems of E&W Users, such work requires Safety Precautions to be established on a Scottish Transmission System or the Systems of Scottish Users. OC8B should be followed by the Relevant Scottish Transmission Licensee and Scottish Users to establish the required Safety Precautions.

OC8A specifies the procedures to be used by the Relevant E&W Transmission Licensee and E&W Users.

NGET shall procure that Relevant Scottish Transmission Licensees shall comply with OC8B where and to the extent that such section applies to them.

In this OC8B the term “work” includes testing, other than System Tests which are covered by OC12.

OC8B.2.1 OC8B also covers the co-ordination, establishment and maintenance of necessary safety precautions on the Implementing Safety Co-ordinator’s System when work is to be carried out at a Scottish User’s Site or a Transmission Site (as the case may be) on equipment of the Scottish User or the Relevant Scottish Transmission Licensee in the case may be where the work or equipment is near to HV Apparatus on the Implementing Safety Co-ordinator’s System. In the case of OTSUA, a Scottish User’s Site or Transmission Site shall, for the purposes of this OC8B, include a site at which there is a Transmission Interface Point until the OTSUA Transfer Time and the provisions of this OC8B and references to OTSUA shall be construed and applied accordingly until the OTSUA Transfer Time at which time arrangements in respect of the Transmission Interface Site will have been put in place between the Relevant Scottish Transmission Licensee and the Offshore Transmission Licensee.

OC8B.2.2 OC8B does not apply to the situation where Safety Precautions need to be agreed solely between Scottish Users. OC8B does not apply to the situation where Safety Precautions need to be agreed solely between Transmission Licensees.

OC8B.2.3 OC8B does seek to impose a particular set of Safety Rules on Relevant Scottish Transmission Licensees and Scottish Users. The Safety Rules to be adopted and used by the Relevant Scottish Transmission Licensee and each Scottish User shall be those chosen by each.

OC8B.2.4 Site Responsibility Schedules document the control responsibility for each item of Plant and Apparatus for each site.

OC8B.2.5 (a) The Relevant Scottish Transmission Licensee may agree alternative site-specific operational procedures with Scottish Users for the co-ordination, establishment and maintenance of Safety Precautions instead of the Record of Inter-System Safety Precautions (“RiSSP”) procedure detailed in this OC8B. Such operational procedures shall satisfy the requirements of paragraphs OC8B.1.7, OC8B.2.1, OC8B.4.1, OC8B.4.2, OC8B.9, OC8B.10. These alternative site-specific operational procedures for the co-ordination, establishment and maintenance of Safety Precautions will be referenced in the relevant Site Responsibility Schedule.
(b) The Relevant Scottish Transmission Licensee may agree with Scottish Users site-specific procedures for the application of Safety Precautions across the interface between the Relevant Scottish Transmission Licensee and Scottish User in addition to and consistent with either the RISSP procedure or the alternative site-specific operational procedures described in OC8B.1.6 (a). These site-specific procedures will be referenced in the relevant Site Responsibility Schedule.

(c) The Relevant Scottish Transmission Licensee and the Scottish User shall comply with the procedures agreed pursuant to OC8B.1.6 (a) and OC8B.1.6 (b).
OC8B.1.7 Defined Terms

OC8B.1.7.1 Scottish Users should bear in mind that in OC8 only, in order that OC8 reads more easily with the terminology used in certain Safety Rules, the term “HV Apparatus” is defined more restrictively and is used accordingly in OC8B. Scottish Users should, therefore, exercise caution in relation to this term when reading and using OC8B.

OC8B.1.7.2 In OC8 only the following terms shall have the following meanings:

1. “HV Apparatus” means High Voltage electrical circuits forming part of a System, on which Safety From The System may be required or on which Safety Precautions may be applied to allow work to be carried out on a System.

2. “Isolation” means the disconnection of Apparatus from the remainder of the System in which that Apparatus is situated by either of the following:

   (a) an Isolating Device maintained in an isolating position. The isolating position must either be:

      (i) maintained by immobilising and Locking the Isolating Device in the isolating position and affixing a Caution Notice to it. Where the Isolating Device is Locked with a Safety Key, the Safety Key must be secured in a Key Safe and the Key Safe Key must be given to the authorised site representative of the Requesting Safety Co-ordinator where reasonably practicable and is to be retained in safe custody. Where not reasonably practicable the Key Safe Key must be retained by the authorised site representative of the Implementing Safety Co-ordinator in safe custody; or

      (ii) maintained and/or secured by such other method which must be in accordance with the Safety Rules of the Relevant Scottish Transmission Licensee or that Scottish User, as the case may be; or

   (b) an adequate physical separation which must be in accordance with, and maintained by, the method set out in the Safety Rules of the Relevant Scottish Transmission Licensee or that Scottish User, as the case may be, and, if it is a part of that method, a Caution Notice must be placed at the point of separation; or

   (c) in the case where the relevant HV Apparatus of the Implementing Safety Co-ordinator is being either constructed or modified, an adequate physical separation as a result of a No System Connection.

3. “No System Connection” means an adequate physical separation (which must be in accordance with, and maintained by, the method set out in the Safety Rules of the Implementing Safety Co-ordinator) of the Implementing Safety Co-ordinator’s HV Apparatus from the rest of the Implementing Safety Co-ordinator’s System where such HV Apparatus has no installed means of being connected to, and will not for the duration of the Safety Precaution be connected to, a source of electrical energy or to any other part of the Implementing Safety Co-ordinator’s System.

4. “Earthing” means a way of providing a connection between conductors and earth by an Earthing Device which is either:

   (i) immobilised and Locked in the earthing position. Where the Earthing Device is Locked with a Safety Key, the Safety Key must be secured in a Key Safe and the Key Safe Key must be given to the authorised site representative of the Requesting Safety Co-ordinator where reasonably practicable and is to be retained in safe custody. Where not reasonably practicable the Key Safe Key must be retained by the authorised site representative of the Implementing Safety Co-ordinator in safe custody; or

   (ii) maintained and/or secured in position by such other method which must be in accordance with the Safety Rules of the Relevant Scottish Transmission Licensee or that Scottish User as the case may be.
For the purpose of the co-ordination of safety relating to HV Apparatus the term “Safety Precautions” means Isolation and/or Earthing.

**OBJECTIVE**

The objective of OC8B is to achieve:

(i) Safety From The System when work on or near a System necessitates the provision of Safety Precautions on another System on HV Apparatus up to a Connection Point (or, in the case of OTSUA, Transmission Interface Point); and

(ii) Safety From The System when work is to be carried out at a Scottish User’s Site or a Transmission Site (as the case may be) on equipment of the Scottish User or the Relevant Scottish Transmission Licensee (as the case may be) where the work or equipment is near to HV Apparatus on the Implementing Safety Co-ordinator’s System.

A flow chart, set out in OC8B Appendix C, illustrates the process utilised in OC8B to achieve the objective set out in OC8B.2.1. In the case of a conflict between the flow chart and the provisions of the written text of OC8B, the written text will prevail.

**SCOPE**

OC8B applies to NGET, Relevant Scottish Transmission Licensees and to Scottish Users, which in OC8 means:

(a) Generators (including where undertaking OTSDUW);

(b) Network Operators; and

(c) Non-Embedded Customers.

The procedures for the establishment of safety co-ordination by NGET in relation to External Interconnections are set out in Interconnection Agreements with relevant persons for the External Interconnections.

**PROCEDURE**

**Approval Of Safety Rules**

(a) In accordance with the timing requirements of its Bilateral Agreement, each Scottish User will supply to the Relevant Scottish Transmission Licensee a copy of its Safety Rules relating to its side of the Connection Point at each Connection Site or in the case of OTSUA a copy of its Local Safety Instructions relating to its side of the Transmission Interface Point at each Transmission Interface Site.

(b) In accordance with the timing requirements of each Bilateral Agreement the Relevant Scottish Transmission Licensee will supply to each Scottish User a copy of its Safety Rules relating to the Transmission side of the Connection Point at each Connection Site or in the case of OTSUA a copy of its Local Safety Instructions relating to the Transmission side of the Transmission Interface Point at each Transmission Interface Site.

(c) Prior to connection the Relevant Scottish Transmission Licensee and the Scottish User must have approved each other’s relevant Safety Rules in relation to Isolation and Earthing.
Either party may require that the **Isolation** and/or **Earthing** provisions in the other party’s **Safety Rules** affecting the **Connection Site** (or, in the case of **OTSUA, Transmission Interface Site**) should be made more stringent in order that approval of the other party’s **Safety Rules** can be given. Provided these requirements are not unreasonable, the other party will make such changes as soon as reasonably practicable. These changes may need to cover the application of **Isolation** and/or **Earthing** at a place remote from the **Connection Site** (or, in the case of **OTSUA, Transmission Interface Site**), depending upon the **System** layout. Approval may not be withheld because the party required to approve reasonably believes the provisions relating to **Isolation** and/or **Earthing** are too stringent.

If, following approval, a party wishes to change the provisions in its **Safety Rules** relating to **Isolation** and/or **Earthing**, it must inform the other party. If the change is to make the provisions more stringent, then the other party merely has to note the changes. If the change is to make the provisions less stringent, then the other party needs to approve the new provisions and the procedures referred to in OC8B.4.1.2 apply.

For each **Connection Point** (or, in the case of **OTSUA, Transmission Interface Point**), the **Relevant Scottish Transmission Licensee** and each **Scottish User** will have nominated to be available, to a timescale agreed in the **Bilateral Agreement**, a person or persons (“**Safety Co-ordinator(s)**”) to be responsible for the co-ordination of **Safety Precautions** when work is to be carried out on a **System** which necessitates the provision of **Safety Precautions** on **HV Apparatus** pursuant to OC8B. A **Safety Co-ordinator** may be responsible for the co-ordination of safety on **HV Apparatus** at more than one **Connection Point** (or, in the case of **OTSUA, Transmission Interface Point**).

Each **Safety Co-ordinator** shall be authorised by the **Relevant Scottish Transmission Licensee** or a **Scottish User**, as the case may be, as competent to carry out the functions set out in OC8B to achieve **Safety From The System**. Confirmation from the **Relevant Scottish Transmission Licensee** or a **Scottish User**, as the case may be, that its **Safety Co-ordinator(s)** as a group are so authorised is dealt with, for **Scottish Users**, in CC.5.2 and for **Relevant Scottish Transmission Licensees** in the **STC**. Only persons with such authorisation will carry out the provisions of OC8B. Each **User** shall, prior to being connected to the **National Electricity Transmission System**, give notice in writing to the **Relevant Scottish Transmission Licensee** of its **Safety Co-ordinator(s)** and will update the written notice yearly and whenever there is a change to the identity of its **Safety Co-ordinators** or to the **Connection Points** (or, in the case of **OTSUA, Transmission Interface Points**). The **Relevant Scottish Transmission Licensee** will, at the time of a **Scottish User** being connected to the **National Electricity Transmission System** give notice in writing to that **Scottish User** of the identity of its **Safety Co-ordinator(s)** and will update the written notice whenever there is a change to the **Connection Points** (or, in the case of **OTSUA, Transmission Interface Points**) or **Safety Co-ordinators**.

Contact between **Safety Co-ordinators** will be made via normal operational channels, and accordingly separate telephone numbers for **Safety Co-ordinators** need not be provided.

If work is to be carried out on a **System**, or on equipment of the **Relevant Scottish Transmission Licensee** or a **Scottish User** near to a **System**, as provided in this OC8B, which necessitates the provision of **Safety Precautions** on **HV Apparatus** in accordance with the provisions of OC8B, the **Requesting Safety Co-ordinator** who requires the **Safety Precautions** to be provided shall contact the relevant **Implementing Safety Co-ordinator** to co-ordinate the establishment of the **Safety Precautions**.

**RISSP**

**OC8B sets out the procedures for utilising the RISSP, which will be used except where dealing with equipment in proximity to the other’s System** as provided in **OC8B.8**. **Sections OC8B.4 to OC8B.7 inclusive should be read accordingly.**
OC8B.4.3.2 The Relevant Transmission Licensee will use the format of the RISSP forms set out in Appendix A and Appendix B to OC8B, or any other format which may be agreed between the Relevant Scottish Transmission Licensee and each User. That set out in OC8B Appendix A and designated as “RISSP-R”, shall be used when the Relevant Scottish Transmission Licensee is the Requesting Safety Co-ordinator, and that in OC8B Appendix B and designated as “RISSP-I”, shall be used when the Relevant Transmission Licensee is the Implementing Safety Co-ordinator. Pro formas of RISSP-R and RISSP-I will be provided for use by Relevant Scottish Transmission Licensees staff.

OC8B.4.3.3 Scottish Users may either adopt the format referred to in OC8B.4.3.2 or any other format which may be agreed between the Relevant Scottish Transmission Licensee and the Scottish User from time to time.

OC8B.4.3.4 All references to RISSP-R and RISSP-I shall be taken as referring to the corresponding parts of the alternative forms or other tangible written or electronic records used by each Scottish User or Relevant Scottish Transmission Licensee.

OC8B.4.3.5 RISSP-R will have an identifying number written or printed on it, comprising a prefix which identifies the location at which it is issued, and a unique (for each Scottish User or Relevant Scottish Transmission Licensee, as the case may be) serial number which both together uses up to eight characters (including letters and numbers) and the suffix “R”.

OC8B.4.3.6 (a) In accordance with the timing requirements set out in the Bilateral Agreement each Scottish User shall apply in writing to Relevant Scottish Transmission Licensee for Relevant Scottish Transmission Licensee’s approval of its proposed prefix.

(b) Relevant Scottish Transmission Licensee shall consider the proposed prefix to see if it is the same as (or confusingly similar to) a prefix used by Relevant Scottish Transmission Licensee or another User and shall, as soon as possible (and in any event within ten days), respond in writing to the Scottish User with its approval or disapproval.

(c) If Relevant Scottish Transmission Licensee disapproves, it shall explain in its response why it has disapproved and will suggest an alternative prefix.

(d) If Relevant Scottish Transmission Licensee has disapproved, then the Scottish User shall either notify the Relevant Scottish Transmission Licensee in writing of its acceptance of the suggested alternative prefix or it shall apply in writing to Relevant Scottish Transmission Licensee with revised proposals and the above procedure shall apply to that application.

OC8B.5 SAFETY PRECAUTIONS ON HV APPARATUS

OC8B.5.1 Agreement Of Safety Precautions

OC8B.5.1.1 The Requesting Safety Co-ordinator who requires Safety Precautions on another System(s) will contact the relevant Implementing Safety Co-ordinator(s) to agree the Location of the Safety Precautions to be established. This agreement will be recorded in the respective Safety Logs.

OC8B.5.1.2 It is the responsibility of the Implementing Safety Co-ordinator to ensure that adequate Safety Precautions are established and maintained, on his and/or another System connected to his System, to enable Safety From The System to be achieved on the HV Apparatus, specified by the Requesting Safety Co-ordinator which is to be identified in Part 1.1 of the RISSP. Reference to another System in this OC8B.5.1.2 shall not include the Requesting Safety Co-ordinator’s System which is dealt with in OC8B.5.1.3.
OC8B.5.1.3 When the Implementing Safety Co-ordinator is of the reasonable opinion that it is necessary for Safety Precautions on the System of the Requesting Safety Co-ordinator, other than on the HV Apparatus specified by the Requesting Safety Co-ordinator, which is to be identified in Part 1.1 of the RISSP, he shall contact the Requesting Safety Co-ordinator and the details shall be recorded in part 1.1 of the RISSP forms. In these circumstances it is the responsibility of the Requesting Safety Co-ordinator to establish and maintain such Safety Precautions.

OC8B.5.1.4 The location of the Safety Precautions should be indicated on each Scottish User’s operational diagram and labelled as per the local instructions of each Scottish User.

OC8B.5.1.5 In The Event Of Disagreement

In any case where the Requesting Safety Co-ordinator and the Implementing Safety Co-ordinator are unable to agree the Location of the Isolation and (if requested) Earthing, both shall be at the closest available points on the infeeds to the HV Apparatus on which Safety From The System is to be achieved as indicated on the Operation Diagram.

OC8B.5.2 Implementation Of Isolation

OC8B.5.2.1 Following the agreement of the Safety Precautions in accordance with OC8B.5.1 the Implementing Safety Co-ordinator shall then establish the agreed Isolation.

OC8B.5.2.2 The Implementing Safety Co-ordinator shall confirm to the Requesting Safety Co-ordinator that the agreed Isolation has been established, and identify the Requesting Safety Co-ordinator’s HV Apparatus up to the Connection Point (or, in the case of OTSSA, Transmission Interface Point), for which the Isolation has been provided. The confirmation shall specify:

(a) for each Location, the identity (by means of HV Apparatus name, nomenclature and numbering or position, as applicable) of each point of Isolation;

(b) whether Isolation has been achieved by an Isolating Device in the isolating position, by an adequate physical separation or as a result of a No System Connection;

(c) where an Isolating Device has been used whether the isolating position is either:

(i) maintained by immobilising and Locking the Isolating Device in the isolating position and affixing a Caution Notice to it. Where the Isolating Device has been Locked with a Safety Key, the confirmation shall specify that the Safety Key has been secured in a Key Safe and the Key Safe Key has been given to the authorised site representative of the Requesting Safety Co-ordinator where reasonably practicable and is to be retained in safe custody. Where not reasonably practicable (including where Earthing has been requested in OC8B.5.1), the confirmation shall specify that the Key Safe Key will be retained by the authorised site representative of the Implementing Safety Co-ordinator in safe custody; or

(ii) maintained and/or secured by such other method which must be in accordance with the Safety Rules of the Relevant Scottish Transmission Licensee or that Scottish User, as the case may be; and

(d) where an adequate physical separation has been used that it will be in accordance with, and maintained by, the method set out in the Safety Rules of the Relevant Scottish Transmission Licensee or that Scottish User, as the case may be, and, if it is a part of that method, that a Caution Notice has been placed at the point of separation;

(e) where a No System Connection has been used the physical position of the No System Connection shall be defined and shall not be varied for the duration of the Safety Precaution and the Implementing Safety Co-ordinator’s relevant HV Apparatus will not, for the duration of the Safety Precaution be connected to a source of electrical energy or to any other part of the Implementing Safety Co-ordinator’s System.

The confirmation of Isolation shall be recorded in the respective Safety Logs.
Following the confirmation of Isolation being established by the Implementing Safety Co-ordinator and the necessary establishment of relevant Isolation on the Requesting Safety Co-ordinators System, the Requesting Safety Co-ordinator will then request the implementation of Earthing by the Implementing Safety Co-ordinator, if agreed in section OC8B.5.1. If the implementation of Earthing has been agreed, then the authorised site representative of the Implementing Safety Co-ordinator shall retain any Key Safe Key in safe custody until any Safety Key used for Earthing has been secured in the Key Safe.

OC8B.5.3 Implementation Of Earthing

OC8B.5.3.1 The Implementing Safety Co-ordinator shall then establish the agreed Earthing.

OC8B.5.3.2 The Implementing Safety Co-ordinator shall confirm to the Requesting Safety Co-ordinator that the agreed Earthing has been established, and identify the Requesting Safety Co-ordinator's HV Apparatus up to the Connection Point (or, in the case of OTSUA Transmission Interface Point), for which the Earthing has been provided. The confirmation shall specify:

(a) for each Location, the identity (by means of HV Apparatus name, nomenclature and numbering or position, as is applicable) of each point of Earthing; and

(b) in respect of the Earthing Device used, whether it is:

(i) immobilised and Locked in the earthing position. Where the Earthing Device has been Locked with a Safety Key, that the Safety Key has been secured in a Key Safe and the Key Safe Key has been given to the authorised site representative of the Requesting Safety Co-ordinator where reasonably practicable and is to be retained in safe custody. Where not reasonably practicable, that the Key Safe Key will be retained by the authorised site representative of the Implementing Safety Co-ordinator in safe custody; or

(ii) maintained and/or secured in position by such other method which is in accordance with the Safety Rules of the Relevant Scottish Transmission Licensee or that Scottish User, as the case may be.

The confirmation of Earthing shall be recorded in the respective Safety Logs.

OC8B.5.3.3 The Implementing Safety Co-ordinator shall ensure that the established Safety Precautions are maintained until requested to be removed by the relevant Requesting Safety Co-ordinator.

OC8B.5.3.4 Certain designs of gas insulated switchgear three position isolator and earth switches specifically provide a combined Isolation and Earthing function within a single mechanism contained within a single integral unit. Where Safety Precautions are required across control boundaries and subject to the requirements of OC8B.5.1, it is permissible to earth before Points of Isolation have been established provided that all interconnected circuits are fully disconnected from live HV Apparatus.

OC8B.4 RISSP Issue Procedure

OC8B.5.1 Where Safety Precautions on another System(s) are being provided to enable work on the Requesting Safety Co-ordinator's System, before any work commences they must be recorded by a RISSP being issued. The RISSP is applicable to HV Apparatus up to the Connection Point (or, in the case of OTSUA Transmission Interface Point) identified in section 1.1 of the RISSP-R and RISSP-I forms.
OC8B.5.4.2 Where Safety Precautions are being provided to enable work to be carried out on both sides of the Connection Point (or, in the case of OTSUA, Transmission Interface Point) a RISSP will need to be issued for each side of the Connection Point (or, in the case of OTSUA, Transmission Interface Point) with Relevant Scottish Transmission Licensee and the respective User each enacting the role of Requesting Safety Co-ordinator. This will result in a RISSP-R and a RISSP-I form being completed by each of the Relevant Scottish Transmission Licensee and the Scottish User, with each Requesting Safety Co-ordinator issuing a separate RISSP number.

OC8B.5.4.3 Once the Safety Precautions have been established (in accordance with OC8B.5.2 and OC8B.5.3), the Implementing Safety Co-ordinator shall complete parts 1.1 and 1.2 of a RISSP-I form recording the details specified in OC8B.5.1.3, OC8B.5.2.2 and OC8B.5.3.2. Where Earthing has not been requested, Part 1.2(b) will be completed with the words "not applicable" or "N/A". He shall then contact the Requesting Safety Co-ordinator to pass on these details.

OC8B.5.4.4 The Requesting Safety Co-ordinator shall complete Parts 1.1 and 1.2 of the RISSP-R, making a precise copy of the details received. On completion, the Requesting Safety Co-ordinator shall read the entries made back to the sender and check that an accurate copy has been made.

OC8B.5.4.5 The Requesting Safety Co-ordinator shall then issue the number of the RISSP, taken from the RISSP-R, to the Implementing Safety Co-ordinator who will ensure that the number, including the prefix and suffix (where applicable), is accurately recorded in the designated space on the RISSP-I form.

OC8B.5.4.6 The Requesting Safety Co-ordinator and the Implementing Safety Co-ordinator shall complete and sign Part 1.3 of the RISSP-R and RISSP-I respectively and then enter the time and date. When signed no alteration to the RISSP is permitted; the RISSP may only be cancelled.

OC8B.5.4.7 The Requesting Safety Co-ordinator is then free to authorise work, but not testing, in accordance with the requirements of the relevant internal safety procedures which apply to the Requesting Safety Co-ordinator’s System. This is likely to involve the issue of safety documents or other relevant internal authorisations. Where testing is to be carried out, the procedure set out below in OC8B.6 shall be implemented.

OC8B.5.5 RISSP Cancellation Procedure

OC8B.5.5.1 When the Requesting Safety Co-ordinator decides that Safety Precautions are no longer required, he will contact the relevant Implementing Safety Co-ordinator to effect cancellation of the associated RISSP.

OC8B.5.5.2 The Requesting Safety Co-ordinator will inform the relevant Implementing Safety Co-ordinator of the RISSP identifying number, including the prefix and suffix (where applicable), and agree it is the RISSP to be cancelled.

OC8B.5.5.3 The Requesting Safety Co-ordinator and the relevant Implementing Safety Co-ordinator shall then respectively complete Part 2.1 of their respective RISSP-R and RISSP-I forms and shall then exchange details. The details being exchanged shall include their respective names and time and date. On completion of the exchange of details the respective RISSP is cancelled. The removal of Safety Precautions is as set out in OC8B.5.5.4 and OC8B.5.5.5.

OC8B.5.5.4 Neither Safety Co-ordinator shall instruct the removal of any Isolation forming part of the Safety Precautions as part of the returning of the HV Apparatus to service until it is confirmed to each by each other that every earth on each side of the Connection Point (or, in the case of OTSUA, Transmission Interface Point), within the points of isolation identified on the RISSP, has been removed or disconnected by the provision of additional Points of Isolation.
Subject to the provisions in OC8B.5.5.4, the Implementing Safety Co-ordinator is then free to arrange the removal of the Safety Precautions, the procedure to achieve that being entirely an internal matter for the party the Implementing Safety Co-ordinator is representing. Where a Key Safe Key has been given to the authorised site representative of the Requesting Safety Co-ordinator, the Key Safe Key must be returned to the authorised site representative of the Implementing Safety Co-ordinator. The only situation in which any Safety Precautions may be removed without first cancelling the RISSP in accordance with OC8B.5.5 or OC8B.5.6 is when Earthing is removed in the situation envisaged in OC8B.6.2(b).
OC8B.6.1 The carrying out of the test may affect Safety Precautions on RISSPs or work being carried out which does not require a RISSP. Testing can, for example, include the application of an independent test voltage. Accordingly, where the Requesting Safety Co-ordinator wishes to authorise the carrying out of such a test to which the procedures in OC8B.6 apply he may not do so and the test will not take place unless and until the steps in (a)-(c) below have been followed and confirmation of completion has been recorded in the respective Safety Logs:

(a) confirmation must be obtained from the Implementing Safety Co-ordinator that:

(i) no person is working on, or testing, or has been authorised to work on, or test, any part of its System or another System(s) (other than the System of the Requesting Safety Co-ordinator) within the points of Isolation identified on the RISSP form relating to the test which is proposed to be undertaken, and

(ii) no person will be so authorised until the proposed test has been completed (or cancelled) and the Requesting Safety Co-ordinator has notified the Implementing Safety Co-ordinator of its completion (or cancellation);

(b) any other current RISSPs which relate to the parts of the System in which the testing is to take place must have been cancelled in accordance with procedures set out in OC8B.5.5;

(c) the Implementing Safety Co-ordinator must agree with the Requesting Safety Co-ordinator to permit the testing on that part of the System between the points of Isolation identified in the RISSP associated with the test and the points of Isolation on the Requesting Safety Co-ordinator’s System.

OC8B.6.2 (a) The Requesting Safety Co-ordinator will inform the Implementing Safety Co-ordinator as soon as the test has been completed or cancelled and the confirmation shall be recorded in the respective Safety Logs.

(b) When the test gives rise to the removal of Earthing which it is not intended to re-apply, the relevant RISSP associated with the test shall be cancelled at the completion or cancellation of the test in accordance with the procedure set out in either OC8B.5.5 or OC8B.5.6. Where the Earthing is re-applied following the completion or cancellation of the test, there is no requirement to cancel the relevant RISSP associated with the test pursuant to this OC8B.6.2.

OC8B.7 EMERGENCY SITUATIONS

OC8B.7.1 There may be circumstances where Safety Precautions need to be established in relation to an unintended electrical connection or situations where there is an unintended risk of electrical connection between the National Electricity Transmission System and a Scottish User’s System, for example resulting from an incident where one line becomes attached or unacceptably close to another.

OC8B.7.2 In those circumstances, if both the Relevant Scottish Transmission Licensee the Scottish User agree, the relevant provisions of OC8B.5 will apply as if the electrical connections or potential connections were, solely for the purposes of this OC8B, a Connection Point (or, in the case of OTSUA, Transmission Interface Point).
OC8B.7.3 (a) The relevant Safety Co-ordinator shall be that for the electrically closest existing Connection Point (or, in the case of OTSUA, Transmission Interface Point) to that Scottish User’s System or such other local Connection Point (or, in the case of OTSUA, Transmission Interface Point) as may be agreed between the Relevant Scottish Transmission Licensee and the Scottish User, with discussions taking place between the relevant local Safety Co-ordinators. The Connection Point (or, in the case of OTSUA, Transmission Interface Point) to be used shall be known in this OC8B.7.3 as the “relevant Connection Point” (or, in the case of OTSUA, relevant “Transmission Interface Point”).

(b) The Safety Rules shall be those which apply to the relevant Connection Point (or, in the case of OTSUA, Transmission Interface Point).

(c) The prefix for the RISSP (where applicable) will be that which applies for the relevant Connection Point (or, in the case of OTSUA, Transmission Interface Point).

OC8B.8 SAFETY PRECAUTIONS RELATING TO WORKING ON EQUIPMENT NEAR TO THE HV SYSTEM

OC8B.8 applies to the situation where work is to be carried out at a Scottish User’s Site or a Transmission Site (as the case may be) on equipment of the Scottish User or a Relevant Scottish Transmission Licensee as the case may be, where the work or equipment is near to HV Apparatus on the Implementing Safety Co-ordinator’s System. It does not apply to other situations to which OC8B applies. In this part of OC8B, a Permit for Work for proximity work is to be used, rather then the usual RISSP procedure, given the nature and effect of the work, all as further provided in the OC8B.8.

OC8B.8.1 Agreement Of Safety Precautions

OC8B.8.1.1 The Requesting Safety Co-ordinator who requires Safety Precautions on another System(s) when work is to be carried out at a Scottish User’s Site or a Transmission Site (as the case may be) on equipment of the Scottish User or a Relevant Scottish Transmission Licensee, as the case may be, where the work or equipment is near to HV Apparatus on the Implementing Safety Co-ordinator’s System will contact the relevant Implementing Safety Co-ordinator(s) to agree the Location of the Safety Precautions to be established, having as part of this process informed the Implementing Safety Co-ordinator of the equipment and the work to be undertaken. The respective Safety Co-ordinators will ensure that they discuss the request with their authorised site representative and that the respective authorised site representatives discuss the request at the Connection Site (or, in the case of OTSUA, Transmission Interface Site). This agreement will be recorded in the respective Safety Logs.

OC8B.8.1.2 It is the responsibility of the Implementing Safety Co-ordinator, working with his authorised site representative as appropriate, to ensure that adequate Safety Precautions are established and maintained, on his and/or another System connected to his System, to enable Safety From The System to be achieved for work to be carried out at a Scottish User’s Site or a Transmission Site (as the case may be) on equipment and in relation to work which is to be identified in the relevant part of the Permit for Work for proximity work where the work or equipment is near to HV Apparatus of the Implementing Safety Co-ordinator’s System specified by the Requesting Safety Co-ordinator. Reference to another System in this OC8B.8.1.2 shall not include the Requesting Safety Co-ordinator’s System.

OC8B.8.1.3 In The Event Of Disagreement

In any case where the Requesting Safety Co-ordinator and the Implementing Safety Co-ordinator are unable to agree the Location of the Isolation and (if requested) Earthing, both shall be at the closest available points on the infeeds to the HV Apparatus near to which the work is to be carried out as indicated on the Operation Diagram.
OC8B.8.2 Implementation Of Isolation And Earthing

OC8B.8.2.1 Following the agreement of the Safety Precautions in accordance with OC8B.8.1 the Implementing Safety Co-ordinator shall then establish the agreed Isolation and (if required) Earthing.

OC8B.8.2.2 The Implementing Safety Co-ordinator shall confirm to the Requesting Safety Co-ordinator that the agreed Isolation and (if required) Earthing has been established.

OC8B.8.2.3 The Implementing Safety Co-ordinator shall ensure that the established Safety Precautions are maintained until requested to be removed by the relevant Requesting Safety Co-ordinator.

OC8B.8.3 Permit For Work For Proximity Work Issue Procedure

OC8B.8.3.1 Where Safety Precautions on another System(s) are being provided to enable work to be carried out at a Scottish User’s Site or Transmission Site (as the case may be) on equipment where the work or equipment is in proximity to HV Apparatus of the Implementing Safety Co-ordinator, before any work commences they must be recorded by a Permit for Work for proximity work being issued. The Permit for Work for proximity work shall identify the Implementing Safety Co-ordinator’s HV Apparatus in proximity to the required work.

OC8B.8.3.2 Once the Safety Precautions have been established (in accordance with OC8B.8.2), the Implementing Safety Co-ordinator shall agree to the issue of the Permit for Work for proximity work with the appropriately authorised site representative of the Requesting Safety Co-ordinator’s Site. The Implementing Safety Co-ordinator will inform the Requesting Safety Co-ordinator of the Permit for Work for proximity work identifying number.

OC8B.8.3.3 The appropriately authorised site representative of the Implementing Safety Co-ordinator shall then issue the Permit for Work for proximity work to the appropriately authorised site representative of the Requesting Safety Co-ordinator. The Permit for Work for proximity work will in the section dealing with the work to be carried out, be completed to identify that the work is near the Implementing Safety Co-ordinator’s HV Apparatus. No further details of the Requesting Safety Co-ordinator’s work will be recorded, as that is a matter for the Requesting Safety Co-ordinator in relation to his work.

OC8B.8.3.4 The Requesting Safety Co-ordinator is then free to authorise work in accordance with the requirements of the relevant internal safety procedures which apply to the Requesting Safety Co-ordinator’s Site. This is likely to involve the issue of safety documents or other relevant internal authorisations.

OC8B.8.4 Permit For Work For Proximity Work Cancellation Procedure

OC8B.8.4.1 When the Requesting Safety Co-ordinator decides that Safety Precautions are no longer required, he will contact the relevant Implementing Safety Co-ordinator to effect cancellation of the associated Permit for Work for proximity work.

OC8B.8.4.2 The Requesting Safety Co-ordinator will inform the relevant Implementing Safety Co-ordinator of the Permit for Work for proximity work identifying number, and agree that the Permit for Work for proximity work can be cancelled. The cancellation is then effected by the appropriately authorised site representative of the Requesting Safety Co-ordinator returning the Permit for Work for proximity work to the appropriately authorised site representative of the Implementing Safety Co-ordinator.

OC8B.8.4.3 The Implementing Safety Co-ordinator is then free to arrange the removal of the Safety Precautions, the procedure to achieve that being entirely an internal matter for the party the Implementing Safety Co-ordinator is representing.
OC8B.9  LOSS OF INTEGRITY OF SAFETY PRECAUTIONS

OC8B.9.1 In any instance when any Safety Precautions may be ineffective for any reason the relevant Safety Co-ordinator shall inform the other Safety Co-ordinator(s) without delay of that being the case and, if requested, of the reasons why.

OC8B.10  SAFETY LOG

OC8B.10.1 Relevant Scottish Transmission Licensees and Scottish Users shall maintain Safety Logs which shall be a chronological record of all messages relating to safety co-ordination under OC8 sent and received by the Safety Co-ordinator(s). The Safety Logs must be retained for a period of not less than six years.
APPENDIX A - RISSP-R

RECORD OF INTER-SYSTEM SAFETY PRECAUTIONS (RISSP-R)
(Requesting Safety Co-ordinator's Record)

RISSP NUMBER __________

Part 1

1.1 CIRCUIT IDENTIFICATION

Safety Precautions have been established by the Implementing Safety Co-ordinator to achieve Safety From The System on the following HV Apparatus:

________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________

1.2 SAFETY PRECAUTIONS ESTABLISHED

(a) ISOLATION

State the Locations(s) at which Isolation has been established on the Implementing Safety Co-ordinator's System. For each Location, identify each point of Isolation. For each point of Isolation state, the means by which the Isolation has been achieved, and whether, immobilised and Locked, Caution Notice affixed, other Safety Precautions applied, as appropriate.

________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
(b) EARTHING

State the Locations(s) at which Earthing has been established on the Implementing Safety Co-ordinator's System. For each Location, identify each point of Earthing. For each point of Earthing state, the means by which the Earthing has been achieved, and whether, immobilised and Locked, other Safety Precautions applied, as appropriate.

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

1.3 ISSUE

I have received confirmation from ____________________ (name of Implementing Safety Co-ordinator) at ____________________ (Location) that the Safety Precautions identified in paragraph 1.2 have been established and that instructions will not be issued at his Location for their removal until this RISSP is cancelled.

Signed ................................................ (Requesting Safety Co-ordinator)
at ........................................ (time) on ........................................ (date)

PART 2

2.1 CANCELLATION

I have confirmed to ____________________ (name of Implementing Safety Co-ordinator) at ____________________ (Location) that the Safety Precautions set out in paragraph 1.2 are no longer required and accordingly the RISSP is cancelled.

Signed ................................................ (Requesting Safety Co-ordinator)
at ........................................ (time) on ........................................ (date)
APPENDIX B - RISSP-I

RECORD OF INTER-SYSTEM SAFETY PRECAUTIONS (RISSP-I)
(Implementing Safety Co-ordinator’s Record)

RISSP NUMBER __________

PART 1

1.1 CIRCUIT IDENTIFICATION

Safety Precautions have been established by the Implementing Safety Co-ordinator to achieve Safety From The System on the following HV Apparatus:

________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________

1.2 SAFETY PRECAUTIONS ESTABLISHED

(a) ISOLATION

State the Location(s) at which isolation has been established on the Implementing Safety Co-ordinator’s System. For each Location, identify each point of Isolation. For each point of Isolation state, the means by which the Isolation has been achieved, and whether, immobilised and Locked, Caution Notice affixed, other Safety Precautions applied, as appropriate.

________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________

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(b) **EARTHING**

State the Location(s) at which Earthing has been established on the Implementing Safety Co-ordinator's System. For each Location, identify each point of Earthing. For each point of Earthing state, the means by which the Earthing has been achieved, and whether, immobilised and Locked, other Safety Precautions applied, as appropriate.

________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________

1.3 **ISSUE**

I confirmed to ____________________ (name of Requesting Safety Co-ordinator) at ________________ (Location) that the Safety Precautions identified in paragraph 1.2 have been established and that instructions will not be issued at my Location for their removal until this RISSP is cancelled.

Signed .................................................. (Implementing Safety Co-ordinator)
at ........................................... (time) on ....................... (date)

**PART 2**

2.1 **CANCELLATION**

I have received confirmation from ____________________ (name of the Requesting Safety Co-ordinator) at ________________ (Location) that the Safety Precautions set out in paragraph 1.2 are no longer required and accordingly the RISSP is cancelled.

Signed .................................................. (Implementing Safety Co-ordinator)
at ........................................... (time) on ....................... (date)

(Note: This form to be of a different colour from RISSP-R.)
APPENDIX C - FLOWCHARTS

APPENDIX C1 - RISSP ISSUE PROCESS

1. Requesting Safety Coordinator (RSC)
   - Person requiring Safety Precaution from another User

2. Implementing Safety Coordinator (ISC)
   - Person who co-ordinates provision of Safety Precautions

RSC contacts ISC & each confirms authority to act pursuant to OCBB

RSC and ISC agree on isolation of Safety Precautions

- Log
  - OCBB 5.1 or OCBB 7

ISC establishes isolation on file

- Log
  - OCBB 5.2

RSC confirms isolation is established to ISC

- Log
  - OCBB 5.2

All isolation by ISC and RSC completed

- OCBB 5.3.1

ISC initiates establishment of work (if agreed)

- Log
  - OCBB 5.5.2 & OCBB 5.3.2

RSC confirms work is established to ISC

- Log
  - OCBB 5.5.2 & OCBB 5.3.3

If work includes testing which affects another System

- OCBB 6.5

RISPP cancellation process OCBB Appendix C3

See OCBB Appendix C2

If unable to agree Safety Precautions follow:

- OCBB 5.1.5
APPENDIX C2 - TESTING PROCESS

Where testing affects another Safety Co-ordinator’s System

Continue from OC8B Appendix C1

Testing will not take place by RSC until -
OC8B.6.1

Requesting Safety Co-ordinator (RSC)
Person requiring Safety Precaution from another User

Implementing Safety Co-ordinator (ISC)
Person who coordinates provision of Safety Precautions

ISC confirms that no person is working or testing or authorised to, on the System of another System within the points of isolation on the RSSP

Log
OC8B.6.1(a)(c)

No person will be so authorised until proposed test is completed (or cancelled) by the RSC
OC8B.6.1(a)(d)

Any RSSP other than for the proposed test shall be cancelled
OC8B.6.1(c)

The ISC agrees to the testing between the points of isolation on the RSSP and the RSC System
OC8B.6.1(d)

Test can now take place

When test is completed or cancelled RSC informs ISC
Log
OC8B.6.2(a)

If testing required the removal of earthling the RSSP process is as set out in
OC8B.6.2(b)

Earthling reapplied
OC8B.2(a)

Earthling not reapplied
OC8B.2(b)

RSSP cancellation process, see OC8B Appendix C3

RSSP can stay in force, if required
APPENDIX C3 - RISSP CANCELLATION PROCESS

Requesting Safety Coordinator (RSC)
Person requiring Safety Precaution from another User

Implementing Safety Coordinator (ISC)
Person who co-ordinates provision of Safety Precautions

Work/Testing completed or cancelled

RSC contacts ISC to inform safety precautions are no longer required
OC88.5.5.1

RSC informs ISC or RISSP document to be cancelled (including identity numbers)
OC88.5.5.2

The RSC and ISC complete their respective parts of section 3.1 on RISSP-R and RISSP-I
OC88.5.5.3

The RSC and ISC exchange the details including respective names, times and date
OC88.5.5.3

RISSP is now cancelled
OC88.5.5.3

Agree removal of Safety Precautions

Removal of existing interface and testing across the Connection Point/Transmission Interface Point to as set out in...
OC88.5.2(c)

Agreed between RSC and ISC that all earths are removed
OC88.5.5.4

Removal of Isolation agreed between RSC and ISC
OC88.5.5.4

OC88 process complete

Removal being an internal matter for the party the ISC represents
OC88.5.5.5
APPENDIX D - NOT USED

Not Used
APPENDIX E - FORM OF PERMIT TO WORK

Scottish & Southern Energy plc

PERMIT-TO-WORK No. …………………

1. ISSUE
To ……………………………………………………………………………………………………………………………………………………………

The following High Voltage Apparatus has been made safe in accordance with the Operational Safety Rules for the work detailed on this Permit-to-Work to proceed:

……………………………………………………………………………………………………………………………………………………..
……………………………………………………………………………………………………………………………………………………..
……………………………………………………………………………………………………………………………………………………..

TREAT ALL OTHER APPARATUS AS LIVE

Circuit Main Earths are applied at: ……………………………………………………………………………………………………………
……………………………………………………………………………………………………………………………………………………..
……………………………………………………………………………………………………………………………………………………..
……………………………………………………………………………………………………………………………………………………..

Other precautions (see Operational Safety Rules 3.2.1(b), 4.6.2(c) and 5.5.3), and any special instructions:
……………………………………………………………………………………………………………………………………………………..
……………………………………………………………………………………………………………………………………………………..
……………………………………………………………………………………………………………………………………………………..

The following work is to be carried out: ……………………………………………………………………………………………
………………………………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………………………………
……………………………………………………………………………………………………………………………………………

Circuit Identification Issued: Colour ………… No. of wristlets ………… No. of step bolts …………

Name: (print): ………… Signature: ………… Time: ………… Date: …………

_____________________________________________________________________________________________

2. RECEIPT

I accept responsibility for carrying out the work on the Apparatus detailed on this Permit-to-Work, applying additional earths as necessary. No attempt will be made by me, or by the persons under my charge, to work on any other Apparatus.

Name: (print): ………… Signature: ………… Time: ………… Date: …………

Circuit Identification Equipment Checked as above (Initials): …………

_______________________________________________________________________________________

3. CLEARANCE

All persons under my control have been withdrawn and warned that it is no longer safe to work on the Apparatus detailed on this Permit-to-Work.

All gear, tools and additional earths have/have not* been removed. The works is/is not* complete.

All circuit identification equipment issued as above has been returned

Name: (print): ………… Signature: ………… Time: ………… Date: …………

* Delete where not applicable

_____________________________________________________________________________________________

4. CANCELLATION

This Permit-to-Work is cancelled.

Name: (print): ………… Signature: ………… Time: ………… Date: …………

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PERMIT FOR WORK

1. (i) LOCATION ………………………………………………………………………………………………………………….
   ………………………………………………………………………………………………………………………………..
   (ii) PLANT/APPARATUS IDENTIFICATION ………………………………………………………………………………….
   ………………………………………………………………………………………………………………………………………
   (iii) WORK TO BE DONE ……………………………………………………………………………………………………….
   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………
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   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………

2. (i) PRECAUTIONS TAKEN TO ACHIEVE SAFETY FROM THE SYSTEM: State points at which Plant/Apparatus has been
   Isolated and specify position(s) of Earthing Devices applied. State actions taken to avoid Danger by draining, venting,
   purging and containment or dissipation of stored energy.
   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………
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   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………
   Caution Notices have been affixed to all points of isolation
   (ii) FURTHER PRECAUTIONS TO BE TAKEN DURING THE COURSE OF WORK TO AVOID SYSTEM DERIVED HAZARDS
   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………
   ………………………………………………………………………………………………………………………………………
   I have confirmed with the Control Person(s) ………………………………………………………………………………….
   that precautions in Section 2(i) have been carried out and that the Control Person(s) will maintain these until this Permit for Work is cancelled. I certify that the precautions in Section 2(ii) together with the precautions in Section 2(i) are adequate to provide Safety from the System in respect of the work in Section 1.
   This Permit for Work must only be transferred under the Personal Supervision of a Senior Authorised Person.
   Signed ………………………………………………………………………………………………………………………………………
   being a Senior Authorised Person. Time: ……… Date: …………..

3. ISSUE
   (i) Key Safe Key (No.)* ……… (ii) Earthing Schedule* ……… (iii) Portable Drain Earths (No. off)* …………..
   (iv) Selected Person’s Report (No.)* ………………… (v) Circuit Identification Flags (No. off)* …………………
   (vi) Circuit Identification Wristlets (No. off)* and Colours/Symbols ……………………………………………………..
   Signed ………………………………………………………………………………………………………………………………………
   being the Senior Authorised Person responsible for the issue of this Permit for Work Time: ……… Date: …………..

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4. RECEIPT

I understand and accept my responsibilities under the ScottishPower Safety Rules as recipient of this Permit for Work and acknowledge receipt of the items in Section 3.

Signed .............................................. Name (Block Letters) .................................................................

being a Competent Person in the employ of Firm/Dept ........................................ Time ........ Date ....

TRANSFER RECORD

<table>
<thead>
<tr>
<th>PART 1</th>
<th>PART 2</th>
<th>PART 3</th>
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<tbody>
<tr>
<td>Person surrendering Document</td>
<td>Time</td>
<td>Senior Authorised Person receiving suspended Document</td>
</tr>
<tr>
<td>Date</td>
<td></td>
<td>Signature</td>
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<tr>
<td></td>
<td></td>
<td>Name (Block Letters)</td>
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<td></td>
<td></td>
<td>Senior Authorised Person reissuing document</td>
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<td>Time</td>
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<td>Date</td>
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</tbody>
</table>

†Signature of Person receiving re-issued Document in accordance with conditions detailed in Section 4.

5. CLEARANCE: I certify that all persons working under this Permit for Work have been withdrawn from, and warned not to work on, the Plant/Apparatus in Section 1. All gears, tools, Drain Earths and loose material have been removed and guards and access doors have been replaced, except for:

………………………………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………………………………...

Signed .............................................. being the Competent Person responsible for

clearing this Permit for Work Time ........ Date ........

6. CANCELLATION: I certify that all items issued under Section 3 have been accounted for and the Control Person(s)* .............................................. informed of the cancellation and of any restrictions on returning

the Plant/Apparatus to service.

Signed .............................................. being the Senior Authorised Person responsible for

canceling this Permit for Work. Time ........ Date ........

*N/A if Not Applicable

< END OF OPERATING CODE NO. 8 APPENDIX 2 >