

## **CUSC Issues Standing Group (CISG) Terms of Reference**

For agreement by CUSC Panel

### **Introduction**

1. The CUSC Issues Standing Group (CISG) is established by the Connection and Use Of System Coder the Connection (CUSC) Modifications Panel (the Panel) for the purpose of supporting the development of the CUSC modification proposals.
2. The objective of the CISG is to provide a forum where interested parties can raise general issues with the CUSC that are not covered by any other group or forum established under the CUSC. These issues could cover changes, for example, to general rights and obligations, User Commitment (pre and post connection liabilities and securities), general credit and security requirements and cross-code issues affecting the CUSC.
3. The Standing Group will also aim to consider and develop well-formed CUSC Modification Proposals that can be taken forward by individual CUSC Parties or by National Grid, and will also aim to coordinate and time proposals so that all industry parties are better able to resource CUSC Workgroups. The intention will be to run this group adjacent to Transmission Charging Methodologies Forum (TCMF) to minimise travel for those who would attend both meetings.
4. The CUSC Panel will review the Terms of Reference from time to time to ensure an effective forum is maintained. CISG members or other interested parties can alert the CUSC Panel to matters of concern if they wish.

### **Responsibilities and Appointment of the Chair**

5. The Chairman will be appointed by National Grid and will be responsible for ensuring the smooth running of the CISG and ensuring the Terms of Reference are observed. The Chairman will report back to the CUSC Panel on the matters discussed at the CISG, provide updates on other matters requested by the CUSC Panel and keep the CUSC Panel informed, from time to time, on changes that may be required to these Terms of Reference.
6. The Chairman may appoint a Deputy Chairman for any meeting or part of a meeting, who may be a National Grid representative, a CUSC Party or a CUSC Panel Member.
7. In the interest of efficiency, the Chairman may set up a sub group to look at any specific issues to report back to a future meeting. The Chairman should coordinate this with any standing groups or workgroups set up by the CUSC Panel and may set up a CISG sub group in response to a request from the CUSC Panel.

### **Responsibilities and Appointment of the Technical Secretary**

8. The Technical Secretary will be appointed by National Grid and will be responsible for the preparation and distribution of the draft agenda prior to each meeting, preparing and distributing the summary of meeting report after each meeting, placing relevant

documents on the National Grid website as appropriate and may assist the Chairman in reporting back to the CUSC Panel.

9. The Technical Secretary will also maintain a list of actions from each CISG. Any papers will be distributed, if possible, one week prior to the meeting to all members and placed on the National Grid website.

### **Meeting Frequency and Location**

10. The CISG will generally be held every eight weeks, directly following the Transmission Charging Methodologies Forum, at National Grid's Warwick Offices or elsewhere in GB, depending on attendance, if required.
11. Teleconference facilities will normally be provided to maximise attendance and support individual environmental targets.

### **Membership**

12. The CISG will normally be open to all interested Stakeholders. Membership of CISG will be at the discretion of the Chair. Ideally, membership will include a broad representation from interested parties across industry. Members should have a broad knowledge of Industry Codes and technical understanding of the charging methodologies.
13. Where oversubscribed the Chair has the discretion to limit attendance based on expertise and issues expected to be discussed. Any limiting of attendance should be reported to the Panel by the Chair stating the persons restricted and the reason why.

### **Objectives**

14. The standing agenda for the CISG will be as follows:
  - i. Notes and actions from the previous meeting
  - ii. Ongoing Modifications
  - iii. Changes in other Codes and documents likely to impact CUSC
  - iv. Development of existing issues
  - v. Potential new issues
  - vi. Any Other Business
15. Potential Consequential Changes is an opportunity for members to review changes in other industry documents that could have an impact on the methodologies e.g. Grid Code STC, BSC, SQSS. National Grid will maintain a register of developments in other documents with the potential to impact on the methodologies.
16. Members and the CUSC Panel can also request through the Technical Secretary or the Chairman that particular issues are added to the agenda, for discussion or general

queries, regarding the methodologies. They should provide one week's notice before the meeting if they wish it to be an agenda item, otherwise they may request it to be raised as Any Other Business at the meeting.

17. The CISG processes and objectives will in no way restrict the right to raise modifications under the CUSC.
18. National Grid will provide a technical secretary to CISG. The Chair will confirm the frequency of CISG meetings. Where business or attendance is light the Chair may opt to hold the entire meeting by electronically (e.g. webinar), or cancel the meeting.
19. CISG will have no powers to change any Industry Code or agreements or to raise Modification proposals. It will be the responsibility of individual parties in accordance with CUSC rules to raise any draft proposals developed at CISG.
20. The CISG technical secretary will maintain a list of possible work areas and a programme for their development.

#### **Use of National Grid's website**

21. CISG will have a dedicated page on National Grid's Industry Information website, under the Electricity Industry Codes area.
22. The website is used as the prime vehicle by the Technical Secretary for notifying meetings, publishing a report following each meeting, publishing and storing presentations and papers. This means that all discussions at CISG will be available to a wider audience. A report containing a summary of proceedings and actions will be published on the website after each meeting by the Technical Secretary.