

## **TOGA Group Meeting Notes**

**St Catherine's Lodge, Wokingham**

**28<sup>th</sup> September 2005**

### **1. Attendees**

Rachel Morfill	National Grid
Ian Gilbert	National Grid
Brian Palmer	National Grid
Lisa Chennells	National Grid
Eriks Erdmanis	Magnox
Joe Milnes	South Humber Bank

Apologies: Sarm Hunjan British Energy

### **2. Notes of Meeting**

- 2.1. RM stated that the purpose of this meeting was to allow National Grid to communicate the latest plans with respect to TOGA and allow the industry discussion / input into the development of TOGA.
- 2.2. The current project timescales where discussed:
  - A TOGA business review is currently underway and as part of this a review of the specification and issues currently raised is being undertaken. The industry is encouraged to ensure any changes / issues are raised by mid October to allow them to be incorporated into this review.
  - A high level summary of the revised specifications will be produced by National Grid by the end of October.
  - During the period October to November minimum changes are expected on TOGA to allow a handover period for a new supplier.
  - A TOGA release to implement Scottish TOPAM is planned prior to Christmas 2005.
  - Updates to TOGA following the review process are expected in Spring 2006, however industry input may be useful prior in testing.

- 2.3. The process by which TOGA issues are managed and tracked was discussed. The system being used is called Tracker which assigns a unique number to every change / modification logged. Tracker entries are reviewed regularly and modifications authorised where reasonable. To assist industry it was agreed that for specific issues raised by Industry Tracker numbers can be provided to aid the monitoring of the issues.

**Action BP**

- 2.4. To ensure any current issues have been captured EE and JM agreed to forward issues they have raised. Some of these were discussed at the meeting and a key one appeared to be an improvement to the handling of generator outages.

**Action EE / JM**

- 2.5. JM raised the possibility of simplifying the TOGA process by updating OC2. RM noted the concern and referenced the ongoing OC1/2 Working Group which is currently reviewing OC2, recommending that JM may wish to discuss further with is representative or could attend.
- 2.6. JM asked if National Grid had any intentions to use the same platform for other data submission system such as gas. National Grid explained that some work is on going to make the systems “feel” similar but agreed to clarify the exact position.

**Action BP**

- 2.7. JM noted that third party system are available to use the upload facility in TOGA and these may allow some simplification in the OC2 data entry process for the generators.
- 2.8. RM explained that the preferred approach to raising problems with TOGA was via the helpdesk. If a problem is discovered out of hours raising it via the helpdesk will allow National Grid to start processing the issue as soon as possible. Normal operational contracts will still be able to assist and will raise calls on behalf of industry if required. The helpdesk number is now on the TOGA screen but will be confirmed.

**Action IG**

- 2.9. JM raised an issue with a particular data entry where a warning was being received. National Grid agreed to investigate why this was occurring.

**Action LC**

- 2.10. The usability of TOGA was discussed and the consensus was that the screens were generally like as intuitive and the red / orange messages where useful, although the red could be bolder.

### **3. Next Meeting**

- 3.1. It was agreed not to set a date yet but to wait until the new year and determine the progress of the current review process.