

Workstreams rather than Issues Groups

- Opportunity for new issues added to the agenda of relevant workstream(s) at 5 days notice or under AOB.
- 'Issues' may include draft modifications, questions about implementation of approved modifications, Ofgem or NGG updates/ concerns.
- Topics log (material 'unfinished business') kept and updated at each meeting.
- Also Action log in Workstream minutes (for shorter-term issues)
- Open to all policy
- Format suits general rather than 'expert' debate, but sub Workstream groups can be formed to allow more focused discussion
- Review Proposal allows more formal debate via a separately constituted Review Group this may recommend a modification proposal

Regular Workstreams shown in Joint Office Events

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 10:00 am Theft Of Gas Review Group (UNC0245)	2 10:00 am - 1:00 pm Transmission Workstream: "Review of Emergency Arrangements" Workshop 3	3 10:00 am Project Nexus Workstream ■ 10:30 am - 2:00 pm SPAA Constitution Group	4 10:00 am Transmission Workstream ■ 1:30 pm Gas Transmission Charging Methodology Forum (TCMF)	5 10:00 am - 4:00 pm Demand Estimation Technical Forum, followed by the Demand Estimation Sub Committee 3:00 pm - 3:15 pm UNC Modification Panel ■ 5:00 pm Informal Consultation on Entry Capacity Ends	6
7	8 ■ 10:30 am - 1:00 pm User Pays User Committee ■ 5:00 pm UNC0224 Consultation ends	9	10 ■ 10:30 am - 12:00 pm Gas Operational Forum ■ 10:30 am - 2:00 pm SPAA Expert Group	11 10:00 am Distribution Workstream - CANCELLED 10:00 am - 12:30 pm UK Link Committee	12 ■ 5:00 pm UNC0229 and UNC 0250 Consultation ends	13
14	15 10:00 am Theft Of Gas Review Group (UNC0245)	16 ■ 10:00 am Billing Operations Forum ■ 10:30 am Gas Forum I&C CoP Meeting	17 ■ 10:30 am - 3:00 pm AEP EGC Mtg ■ 11:00 am iGT UNC Modification Panel	18 10:00 am UNC Modification Panel 12:00 pm UNC Committee (follows Panel Meeting) 12:30 pm Governance	19 ■ 5:00 pm IECR Consultation ends	20

Topics log for each workstream

Transmission Workstream Topic Status Report as at 04 June 2009							
Topic No.	Date Created	Topic Originator	Topic Title	Associated Modification Proposal(s)	Priority for Discussion (H/M/L)	Status	Next Step(s)
003TR	05/05/2005	National Grid NTS	Review of NTS Exit Capacity Arrangements	0249	H	0249 Implemented and letter published	None.
					M	Credit Arrangements - presentation given by National Grid NTS 02/04/09	Further presentation 04/06/09
					H	DN Baselines - Ofgem informal consultation close-out 29/05/09	Section 23 Notice to be issued by Ofgem early June 2009
					M	System Flexibility - Information proposals presentation given by National Grid NTS 07/05/09	Further presentation 04/06/09
008TR	02/06/2005	National Grid NTS	Entry Capacity		M	Substitution – Workshop 8 held 07/04/09.	Remaining actions to be progressed by Transmission Workstream.
					M	Assignment of NTS Entry Capacity - Workshop held on 07/04/09.	National Grid NTS in discussion with xoserve; further Workshop to be arranged as appropriate.
				0246, 0246A and	H	0246B Panel recommended	Ofgem decision.

Action log for each Workstream also captures issues

Action Log – UNC Transmission Workstream: 04 June 2009

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner	Status Update
TR 1097	03/07/08	2.2.3	Ofgem to consider and report back whether they would wish to encourage the establishment of a group involving all stakeholders, both Government and industry, to look holistically at gas emergency arrangements.	Ofgem (POD)	Carried forward
TR 1102	02/10/08	3.1.1	Rationalisation of Maintenance Planning Dates and Timescales - National Grid NTS to produce a revised draft Proposal for discussion at the next Workstream meeting.	National Grid NTS (RH)	Carried forward
TR 0501	07/05/09	3.1.1	Demonstrate the impact on transportation charges of a baseline re-jig.	National Grid NTS (MW)	Impact reported as minimal Closed
TR 0502	07/05/09	3.1.1	Feedback on National Grid NTS's suggestions for re-jigging	All	Seven responses received

Workstream rather than Issues Groups?

Advantages

- Informal
- Open non-threatening environment ideal for testing ideas
- Promotes holistic debate.
- No need for dedicated issues groups
- Time efficient

Disadvantages

- Can become a 'talking shop' so a strong chair is required.
- Strong chairmanship by Code Administrator requires some expert knowledge of subject.
- Lack of 'expert' focus on issues compared to dedicated meeting.

Conclusions

The Workstream is a fundamental organisational feature of UNC Governance

- Allowing discussion of Issues (Topics) without unnecessary formality
- Dealing with most Modification and related business
- Provides the key communications between NGG , Ofgem and Shippers for code modification business.



For shippers it offers a very efficient way of managing code related business