

Dear Customer,

Thank you for enquiring about arranging a new gas supply, alteration or multiple request. In some instances National Grid requires a Quotation Charge to be paid to allow a quotation to be produced. The following information will allow you to identify if your requested work type requires a Quotation Charge.

Enclosed with this letter is the relevant Application Pack containing the Quotation Charge Information Sheet, Quotation Charge Acceptance and Payment Form and accompanying Guidance Notes. **Please complete pages 4 to 11 and return it to the address above. Once we have received all these items we will send you a Quotation.**

Please note a scale plan is required as per the Quote Form and National Grid's Connections Business Rules¹ for all connections and alterations detailing current terminated service or location of service to be altered.

If the gas service pipe you require is for a newly built property, please supply a scale plan of the building within the plot, together with a location plan of the plot and a clear indication of the plot or property number.

Before signing the Quotation Charge Acceptance Form included within this pack, please carefully read the Quotation Charge Terms and Conditions.

Important Information

- Any works identified as Sufficiently Complex works are excluded from this process.
- Sufficiently complex works are defined in National Grid's Gas Distribution Connections Charging Methodology².
- Where we identify Sufficiently Complex works, we will communicate any additional costs to you before any quotations are created. You will have the opportunity to either continue with a quote or cancel your request and any monies paid will be refunded to you.

If you require any assistance or advise, please contact us on **0870 903 9999** and we will be happy to help.

We look forward to being of service.

Customer Ordered Sales

¹ <http://www.nationalgrid.com/uk/Gas/Connections/Publications/>

² <http://www.nationalgrid.com/uk/Gas/Charges/statements/>

QUOTATION CHARGE INFORMATION SHEET

The table below defines the criteria for each Quotation Charge Band.

1. Using the table below identify if a Quotation Charge applies and if yes, which Quotation Charge applies to the work that is required from Quotation Charge Table.
2. If a Quotation Charge is applicable please complete the attached Quotation Charge Acceptance Form and credit/debit card payment form (if paying by credit/debit card).

PRICE BAND	CRITERIA	SERVICE CATEGORY (required for on-line applications)
Domestic Standard Connection/Alteration – Quotation Charge £nil	<ul style="list-style-type: none"> ◆ Property is used wholly or mainly for domestic purposes ◆ Single connection ◆ Neighbour has a gas supply ◆ Pipe to be laid on private land does not exceed 40m ◆ Required load does not exceed 275 kWh 	New Gas Connection
	<ul style="list-style-type: none"> ◆ Domestic Alteration where length on private land is less than 20 meters 	Alter Existing Gas Connection
Band 1 – Quotation Charge £277 excl VAT (effective from 01/04/2009)	<ul style="list-style-type: none"> ◆ Any Domestic New Supply that does not meet the above criteria and where the load does not exceed 695 kWh ◆ Any Non Domestic New Connection where the load does not exceed 695 kWh ◆ Single Supply only ◆ Pipes to be laid on private land does not exceed 40m 	Non Standard Gas Connection
Band 2 – Quotation Charge £400 excl VAT (effective from 01/04/2009)	<ul style="list-style-type: none"> ◆ Any Non Domestic New Connection where the load is greater than 695 kWh but does not exceed 1733kWh ◆ Single or Multiple supply ◆ Domestic New Supply above *standard distances where the load does not exceed 1733kWh 	Non Standard Gas Connection
	<ul style="list-style-type: none"> ◆ Non Domestic Alterations where the load does not exceed 1733kWh ◆ Domestic Alterations for loads above 275 kWh ◆ Domestic Alterations above *standard distances where the load does not exceed 1733 kWh 	Non Standard Alteration
Band 3 – Quotation Charge £553 excl VAT (effective from 01/04/2009)	<ul style="list-style-type: none"> ◆ As above and where load exceeds 1733 kWh 	Non Standard Gas Connection
	<ul style="list-style-type: none"> ◆ As above and where load exceeds 1733 kWh 	Non Standard alteration

* Standard distances are where the pipe to be laid is less than 23 meters on public land and less than 40 meters on private land

Sufficient Complexity Job categories will still apply with bespoke Design Study Charge

The Quotation charge includes;

- An operative visiting the site location with or without contact with the nominated site contact as is deemed necessary by National Grid.
- The calculation of the pipe size required for the given load and service length.
- The production of a cost to install the mains and or service pipe to the property that will be presented in the form of a quotation.
- The quotation will be provided in line with the timescales published in National Grid's Connections Business Rules¹.
- The cost of the specific Network Analysis for the quotation Band 3

QUOTATION CHARGE ACCEPTANCE FORM

If you have accepted and paid for your quotation charge on-line, please provide your Sales Order Reference or your Remittance Reference (BACS/CHAPS only) and go to page 7

Full site address

Quotation Charge Applicable

We hereby accept your Quotation Charge and confirm that we agree to the terms and conditions that apply to the Quotation Charge.

On behalf of: Company (if applicable)

Job Title (if applicable)

Signed

Please Print Name

Date

We enclose payment as applicable to the type of work.

We are paying by:

- Cheque or Bankers Draft (made payable to “National Grid Gas plc”. If paying by cheque please mark your name and full site address as “Reference Number” on the back of the cheque leaf).
- Payment Card (Please provide details on the attached Payment Card Form)

QUOTATION CHARGE TERMS AND CONDITIONS

1. In consideration for the Customer providing the necessary information as defined in our National Grids Connections Business Rules¹ and paying the Quotation Charge as set out in National Grid's Gas Distribution Connection Service Charges, published from time to time on the internet² (summarised in the table above). National Grid will prepare and issue a quotation to meet the Customers requested requirements to either supply a new gas service connection or an alteration to an existing service connection.
2. National Grid will provide a quotation within the time scales set out on National Grid's Connections Business Rule¹
3. In the event that National Grid does not provide a quote within the time scales specified above or that the quote is inaccurate then any liability to the Customer arising from the delay or inaccuracy as the case may be will be capped at either the level of compensation provided for in any statutory rulers applying from time to time or the amount of the Quotation Charge paid by the customer, whichever is the lesser.
4. No provision of this agreement shall or may be construed as creating any rights enforceable by a third party (whether under the Contracts Act or otherwise) and all third party rights as may be implied by law (whether under the Contracts Act or otherwise) are hereby excluded to the fullest extent permitted by law from any Contract.
5. This agreement is governed by the laws of England and subject to the exclusive jurisdiction of the English Courts where the Works are carried out in England or Wales, and the exclusive jurisdiction of the Scottish Courts where the Works are carried out in Scotland.

¹ <http://www.nationalgrid.com/uk/Gas/Connections/Publications/>

² <http://www.nationalgrid.com/uk/Gas/Charges/statements/>

Quotation Request Form

*New Supply	* Alteration	* Multiple
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- PLEASE DELETE AS APPROPRIATE

Office Use Only:	Reference:	
Date Received:	Time Received:	Received By:

TYPE OF DEVELOPMENT:

Is the supply/alteration you require for a single domestic premise i.e. a property that is used wholly or mainly as a domestic property?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If **yes** please call 0870 606 4750 for a 'domestic pack'. If **no** (i.e it is a non domestic property or for more than one domestic property) please proceed and complete this form.

Job Address	Correspondence Address
Name:	Name:
Company Name:	Company Name:
Property Name:	Property Name:
Property Number:	Property Number:
Address:	Address:
Post Code:	Post Code:

Tel Day:	Tel Day:
Tel Eve:	Tel Eve:
Mobile:	Mobile:
Fax:	Fax:
E-Mail:	E-Mail:

Please note that payment can only be accepted from the requester of the quote (i.e The Name in the Correspondence Address.)

Have you previously submitted a request for a quotation for this site?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If yes, please provide previous reference number

Are you a limited company?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Is the supply you require for a :

Property Type Supply Type Construction Type

Domestic	<input type="checkbox"/>	New supply	<input type="checkbox"/>	New Property	<input type="checkbox"/>
Commercial	<input type="checkbox"/>	Additional supply	<input type="checkbox"/>	Existing Property	<input type="checkbox"/>
Industrial	<input type="checkbox"/>	Alteration	<input type="checkbox"/>	Mixed	<input type="checkbox"/>
Mixed	<input type="checkbox"/>	Other	<input type="checkbox"/>		

If **Other** please state:

Is it an additional supply?

Yes No If **Yes** please provide Meter Point reference Number.....

Please state hourly and annual gas loads for each premise type, in the grid below. The loads must be in KWh. A Gas Safe registered engineer can assist you with your calculations. Gas Safe Register can provide a list of registered engineers in your area (www.gassaferegister.co.uk).

Property Type	Number of each type	Hourly loads per premises. KWh	Annual load per premise. KWh	For alterations please indicate existing load KWh
Totals:				

N.B Property type = House – Detached/Semi-Detached/Terraced/Bungalow/Flat /Shop/Warehouse etc...

For **Non-domestic** loads please indicate: Elevated Pressure required >21mbar? Yes/No If Yes,mbar Load type i.e. On-off, modulating, process etc.
 Supply type i.e. Firm or interruptible..... Compressor/Booster/ CHP fitted? Yes/No

- If yes please supply details,
- i) Is an unregulated supply required?
 - ii) Compressed gas pressure ___mbar
 - iii) Ramp rate in seconds _____ i.e. 0-60 secs
 - iv) Ramp rate in kW/min _____
 - v) Type of compressor? screw/ reciprocating/ electric booster

Your gas shipper can provide you with assistance with the above.

Please note we require a SCALE PLAN* and a plan showing METER POSITIONS & Preferred route of mains & Services. *Unfortunately we are unable to accept faxed drawings.

PLEASE STATE TYPE OF DEVELOPMENT:

Private	<input type="checkbox"/>	Local Authority	<input type="checkbox"/>	Housing Association	<input type="checkbox"/>	Mixed	<input type="checkbox"/>
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What is the first date you require gas?

Date	<input type="text"/>
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Please note that quotations are only valid for 45 calendar days

Is the development to be phased?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If **yes** please give details of dates below.

Are there any future developments or additional loads anticipated on the site?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If **yes** please give details and dates below.

Do you require us to excavate on site? (If Yes please indicate your site boundaries on the site plan. It is assumed that all excavation and reinstatement in the public highway will be carried out by National Grid)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Do you require consent to lay pipes in the land?
i.e. Would the pipes cross a third party's land?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If **Yes** a legal agreement for easement / consent will need to be negotiated prior to commencement of work.

Are there any site anomalies or constraints? This is anything that may interfere with the scheduling of works or digging of trenches. e.g. water features such as garden ponds / streams, areas of concrete, railway tracks, large trees, contaminated soil, red routes, parking restrictions etc.

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If **yes** please state:

Is there anything that affects the time we can work? e.g. being near a school or on a busy street, Sunday working only etc.

Yes No

If yes please state:

Is the Property Timber Framed?

Yes No

*****FOR LOADS OF <=65 KWh PLEASE ENTER DETAILS BELOW*****

Would like National Grid to supply/fit meter boxes?

Yes No

If yes, please state how many and of which type below.

Please note that we only supply meter boxes as part of an accepted quote. Boxes are also available from builder's merchants and large DIY stores.

Meter Box Type:	Number Required:
Semi-concealed	
Built-in (please note these are supply only)	
Bolt-on	
Total:	

*****FOR LOADS OF >65KWh PLEASE ENTER DETAILS BELOW*****

Would like National Grid to supply/fit meter boxes?

Yes No

If yes, please state make & model of kiosk required or please state meter box/kiosk dimensions in mm below. (Your gas shipper will be able to assist you with these dimensions)

Length	
Width	
Height	

Do you require National Grid to install a kiosk base if applicable?

Yes **No** If **yes** please supply dimensions in mm below:

Length	
Width	
Height	

Please return your completed application form (pages 4 to 11) and plans to the address below.

National Grid, Non Standard Connections, Sales Order Processing, Lakeside House, The Lakes, Bedford Road, Northampton, NN4 7HD

Please ensure you enclose:

A scale site plan including meter positions and elevation plans if applicable

A location plan *Unfortunately we are unable to accept faxed drawings.