

# **Revision to Application for a low/medium pressure connection not exceeding 63mm diameter to the National Grid network - (UIP/IGT Briefing Note18)**

## **1. Introduction**

In July, 2002 National Grid implemented the final connections process allowing third parties to complete the final connections to National Grid's below 7 barg network.

Under this process, clearance to proceed is required in advance of the connection date and is obtained by the submission of either a Routine/Non-Routine operation or an individual clearance to proceed form (for connections  $\leq 63\text{mm}$ ).

Following consultation with signatories to the UIP/IGT connections, service disconnection and service alteration agreement, the process for obtaining clearance to proceed for connections  $\leq 63\text{mm}$  will be revised from 1 October 2008.

This briefing note provides details of these changes and the process UIP/IGT customers should follow.

## **2. National Grid proposed changes**

### **2.1 Connections/Disconnections $\leq 63\text{mm}$**

Under the existing process all customers are required to submit the Conn\_FM144 /Conn\_FM166, issued at design approval, 3 days in advance of their proposed works.

From 1<sup>st</sup> September, 2008 the FM144 and FM166 forms will be replaced with a Start Date Notification Spreadsheet.

This is generic spreadsheet for all work types which will be placed on the National Grid Website.

The spreadsheet should be submitted once design approval has been given. Three days notice for clearance to proceed for all projects  $\leq 63\text{mm}$  is still required in accordance with the UIP/IGT Final Connections Agreement.

Detailed below are guidance notes for completion;

- All fields marked \* are mandatory and must be completed.
- All the fields have drop down boxes and a category can only be selected from the list provided.
- A new spreadsheet should be submitted once daily to (nsquoteac@uk.ngrid.com) by 4.00 p.m. to be worked on the following day.
- Where jobs do not go ahead on the original start date, these must be re-entered onto a new sheet.
- If rectification works are required following a site audit or non compliance with policy requirements at construction stage, 'yes' in the column named 'Rectification Works' should be selected.
- Where retrospective paperwork is required (usually where clearance to proceed has not been given)  
'yes' in the column named 'Retrospective Paperwork' should be selected
- When jobs are phased (lay new only) the number of plots must be entered in the relevant column on the spreadsheet.

### **2.2 RO/NRO – Safe Control of Operations**

There is no change to the existing RO/NRO process under Safe Control of Operations (SCO) Customers should continue to submit their requests to our Network Controller.

### **2.3 Test Certificate**

A test certificate for Connections/Disconnections  $\leq 63\text{mm}$  is still required and should be submitted as part of your completion file.

### **3. Implementation**

The revised process will be implemented on 1 September 2008. Any jobs submitted using the FM144/FM166 after this date will only be accepted for a period of one month until 30 September 2008. After this date it will be necessary to reject any submission using the old forms.

**Appendices:** Anticipated Questions and Answer Sheet